

**CHIEF LOCAL ELECTED OFFICIALS
BOARD MEETING**

Friday, September 9, 2022 at 9:30 AM
Hybrid Meeting: Via Microsoft Teams and In-Person at
Economic Progress Alliance of Crawford County
William J Douglass Jr. Co. Conference Center
746 Bessemer Street, Meadville, PA, 16335

ATTENDANCE: Commissioner Wayne Brosius, Clarion County; Commissioner Eric Henry, Crawford County; Commissioner Robert Snyder, Forest County; Commissioner Chip Abramovic, Venango County; Commissioner Tricia Durbin, Warren County; County Executive Alternate Charlie Bayle, Erie County

ABSENT: None

BOARD STAFF: Lisa Miller, Deb O’Neil, Susan Richmond, Julie Price, Carrie Symes, Nichole Kellar

VISITORS

Diona Brick, Fiscal Agent; Attorney Joe Keebler; Jack Hewitt, WDB Member/OVR; Juanice Vega, WDB Member, Michael Ferrito

WELCOME/ROLL CALL/VISITOR RECOGNITION/PUBLIC COMMENTS

Commissioner Snyder called the meeting to order at 9:30 am. Roll call was taken. It was noted there was a quorum. Visitors were recognized.

Commissioner Snyder asked if the members wanted to sever any items from the consent agenda for discussion. No agenda items were requested to be severed from the consent agenda.

CONSENT AGENDA

The consent agenda portion of the meeting included the following:

- a. Approval of July 8, 2022 Meeting Minutes
- b. Approve file monitoring tool changes
- c. Approve fiscal monitoring tool changes
- d. Data Validation Report Summary
- e. Approve Revisions to Risk Assessment Policy and evaluation form
- f. Accept Closeout of PY21 Continuous Improvement Plan
- g. Approve PY22 Operator Continuous Improvement Plan
- h. Approve MOU Final Draft
- i. Accept Title I Satisfaction Survey Results: Business Report and Participant Report

MOTION

It was **moved** by Commissioner Abramovic and **seconded** by Commissioner Brosius to approve accepting the Consent Agenda as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

REVIEW OF PREVIOUS ACTION ITEMS

None.

COMMITTEE REPORTS

A brief summary of items covered per committee meeting during the most recent cycle.

MEMBERSHIP UPDATE

Discussion referenced back to the regular board meeting discussion.

APPROVAL OF FISCAL REPORT

Discussion referenced back to the regular board meeting discussion.

MOTION

It was **moved** by Commissioner Brosius and **seconded** by Commissioner Henry to approve the Fiscal Report as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

MOTION

It was **moved** by Commissioner Henry and **seconded** by Commissioner Abramovic to approve Allocation of Program Funds Approval to move up to \$250,000 from DW to Adult as needed upon the Executive Directors discretion in consultation with the fiscal agent as presented. All were in favor. There were no abstentions. **Motion passed and carried.**

OUTCOME OF PY21 OPERATING SOW AND TITLE I SOW AND PROFIT/PERFORMANCE

Discussion referenced back to the regular board meeting discussion.

PY22 PY23 PERFORMANCE NEGOTIATIONS

Discussion referenced back to the regular board meeting discussion.

REGIONAL AND LOCAL PLAN MODIFICATION

Discussion referenced back to the regular board meeting discussion.

UPDATED REPORTS LINKED AT THE BOTTOM OF THE AGENDA

Discussion referenced back to the regular board meeting discussion.

NW WDA MOBILE SERVICES EVALUATION IS COMING AND THE STATE IS WORKING ON PROCURING A VENDOR

Lisa Miller notified the CLEOs and staff that they will be interviewed and involved in the process of determining cost for participant at the comprehensive centers and mobile services. The administrative staff has seen the statement of work that is going out and Lisa has requested to be apart of the exit interviews so that we can have a full report on the outcome.

BUSINESS SERVICES EVALUATION

The state has procured KPMG for the business services evaluation. Data sharing agreement is being finalized for CWDS information. Once the agreement is complete, KPMG will begin surveying and conducting interviews of businesses and local staff.

OTHER BUSINESS

Discussion referenced back to the regular board meeting discussion.

No Executive Session was needed.

ADJOURNMENT

MOTION

It was moved by Commissioner Henry and seconded by Commissioner Brosius to adjourn the meeting. All were in favor. There were no abstentions. Motion passed and carried.

The meeting adjourned at 9:38 am.

Meeting Advertised in The Derrick on June 1, 2022		
Minutes Submitted	Nichole Kellar	11/18/2022
Minutes Approved	NWPA Job Connect Board	11/18/2022
Minutes Posted	https://www.nwpajobconnect.org/wdb/board-meeting-archive	